

Mitsubishi Estate Co., Ltd.

Personal Information Inquiry Form

Inquiry

(Circle all applicable)

[Notification of purpose of use, Disclosure, Correction, Suspension of use, Other] of personal information

Please indicate specifics of your inquiry below, as well as the details of requested change (information before and after change) and/or means of communication for which suspension of use is requested (direct mail, telephone, etc.).

Please fill in the following customer information (customer in question for which personal information inquiry is submitted). (* Required)

Name* _____

Name (katakana)* _____

Address* _____

Tel. No.* _____

Please fill in the following information if the inquiry is submitted by proxy.

Name of proxy _____

Name of proxy (katakana) _____

Address of proxy _____

Tel. No. of proxy _____

Please provide as much of the following information as possible in order to identify the customer information for which the inquiry is submitted.

Date personal information was provided: Around (month/day/year) _____

Place where personal information was provided: _____

Method by which personal information provided (i.e., Provided on application, postcard requesting materials, online registration, etc.): _____

- ◆ Please enclose the following documents with this form, and mail to the appropriate point of contact.

When application is submitted by customer in question: Proof of identity

- See below for details.

When application is submitted by proxy:

- Proof of identity of customer in question
- Proof of identity of proxy
- Proof of proxy authorization

- ◆ When requesting notification of purpose of use or disclosure, please enclose 1,500 yen fee in postage stamps with the document(s) listed above.

— Point of Contact Address —

Point of Contact for Personal Information in XXX Business in the XXX Department*
Mitsubishi Estate Co., Ltd.
Otemachi Park Building, 1-1, Otemachi 1-chome, Chiyoda-ku, Tokyo 100-8133, Japan

* Please see list of points of contact on our website for relevant business and department names.

The personal information provided on this form will be used to respond to the inquiry made by means of identifying the customer, identifying the personal information in question, contacting the customer to confirm identity, report results of inquiry, etc. Further, Mitsubishi Estate and its Group companies may jointly use personal information provided on this form (name, address, telephone number) to the extent necessary to fulfill the purposes of the Personal Information Inquiry Form. (Mitsubishi Estate will be responsible for the management of personal information.)

* See below for more details regarding the “Proof of identity” and “Proof of proxy authorization” to be enclosed with inquiry form.

- ◆ Proof of identity

One (1) copy of photo identity document issued by a government agency such as driver’s license, passport, residence card, special permanent resident certificate, or individual number card (Do not send copy of side with printed individual number.)

OR

Two (2) copies of identification without photo issued by a government agency such as a health insurance card or pension book (Do not send copy of side with printed individual number.)

- ◆ Proof of proxy authorization

- ◇ When customer in question is a minor:

Copy of family register or resident register identifying both the customer in question and the proxy and their relationship, or a copy of the health insurance card identifying both the customer in question and the proxy and their relationship (Any corrections or revisions must be stamped with the issuer’s health insurance union, etc. seal.)

- ◇ When customer in question is an adult ward:

Certificate of registered matters stipulated in Article 10 of the Act on Guardianship Registration

◇ Other cases:

Certificate of proxy for this matter (stamped with seal of customer in question) and certificate of personal seal registration